



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

Draft

LIBRARY COMMISSION

AFTER ACTION

MEETING

MONDAY, FEBRUARY 12, 2001

Morgan Hill Civic Center
City Council Chambers
17555 Peak Avenue
Morgan Hill, California
(408)779-7271

Chair

Vice-Chair

Commission Member

Commission Member

Commission Member

Commission Member

Commission Member

Kathleen Keeshen

Charles Dillmann

Jeanne Gregg

Mary Ellen Salzano

Kathleen Stanaway

vacancy

7:30 P.M.

CALL TO ORDER

Vice-Chair Keeshen

ROLL CALL ATTENDANCE

Commissioner Stanaway absent

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2 by Recreation Manager Spier

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

REPORTS:

1. COUNTY LIBRARY REPORT

County Librarian Susan Fuller

Council member Steve Tate has been named the Vice-Chair of the JPA. Board orientation scheduled for February 22.

ERAF Bill No.'s SB74 McPhearson and SB 94 Torkson will try to prevent shift to property tax. ERAF has \$8 million shift a year from County to State.

Ms. Fuller will inform the Commission when a letter of support should be written.

2. MORGAN HILL LIBRARY REPORT

Community Librarian Sarah Flowers

Children's Librarian is on medical leave. January was a busy month. Photography Program on February 1st titled Rescuers in Action had 25 participants.

3. **LIBRARY BUILDING COMMITTEE** **JPA Representative Tate**
Anne Marie Gold has been selected to be the Library Consultant for the City and will be working with the Architects, Noll & Tam, and with the Library Building Committee.
4. **HOME & SCHOOL CLUB LETTER** **Commissioner Gregg**
Sample letter in packet and was distributed to Home and School Club Presidents.

BUSINESS:

5. **APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 8, 2001.**
Motion made by Commissioner Dillmann and seconded by Commissioner Gregg. Approved 4:0.
6. **LIBRARY COMMISSION COORDINATION WITH LIBRARY BUILDING COMMITTEE**
Recommended Action: Discuss possible schedule and venue change to consolidate meeting schedule(s) with Library Building Committee.

Commissioner Dillmann made a motion to combine the Library Building Committee and Library Commission meetings and that the Library Commission Meeting be shorten by use of written reports and to conduct the meeting in not more than a half hour for once a month on the first Monday of each month following the Library Building Committee. Commissioner Gregg seconded the motion. Approved 4:0.

7. **CALTAC WORKSHOPS IN LIBRARY LEADERSHIP**
Recommended Action: Confirm with Commissioners who will be attending the workshop in San Carlos on Saturday, February 24.

Attending will be Chair Keeshen, Commissioners Dillmann and Stanaway.

8. **BOARD EFFECTIVENESS TRAINING PRESENTED BY CALTAC OCTOBER 2000**
Recommended Action:
Review draft Library Commissioner job description presented by Vice-Chair Keeshen;
Receive liability coverage information from staff;
Discuss goals presented by Commissioners
Review ordinance that established Library Commission.

Chair Keeshen presented the draft Library Commissioner Responsibilities for review. Will be continued to next meeting.

9. **LEGISLATIVE COMMITTEE**
Recommended Action: Appoint Commission Member(s) to follow and update the Commission on legislative library issues.

Chair Keeshen and Commissioner Dillmann will form the legislative committee.

10. **SELECTION OF VICE-CHAIR**
Recommended Action: Select a Vice-Chair as current Vice-Chair Keeshen will resume the role of Chair upon the resignation of Chair Kobayashi.

_____Chair Keeshen will ask Commissioner Stanaway if she would accept the role of Vice-Chair and will notify the Commission.

ANNOUNCEMENTS

Resignation of Library Commission Chair Kobayashi.

Commissioner Salzano requested to have distributed the letter of resignation from Chair Kobayashi. Staff will include in the next packet. Chair Keeshen proposed to send a letter of appreciation to Commissioners Evelyn Kobayashi and Carol Holzgrafe. Approved by consensus.

Library Commissioner recruitments for three term limits/vacancy. Applications due February 23.

FUTURE AGENDA ITEMS:

Purpose: _____Commissioners and staff to recommend items to be placed on the agenda.

Meeting was adjourned at 8:48p.m.

ADJOURNMENT _____Next meeting scheduled for March 12, 2001.